Minutes of the Fairbury Public Library Board

Wednesday September 6, 2023

7:00 pm

601 7th Street, Fairbury, NE 68352

1.The regular meeting of the Public Library Board of Trustees was called to order by president, Kristin Vaughn. Notice of this meeting was posted in advance in the Fairbury Journal News. The Open Meetings Act was posted in the room as required by law.

2. In addition to the president, Kristin Vaughn, members present were Eric Borch, Stan Smith and LeAnn Krause. Warner Krumme was present via phone. Our director Debbie Aden was also present.

3.There were no comments from the public.

4.The August 2nd minutes were reviewed. A motion was made by Stan that the minutes be approved as written. Eric seconded. Votes were as follows: LeAnn, yes; Warner, yes; Stan, yes, Kristin, yes; and Eric, yes. Motion carried.

5.The Director's Report: Building:
- The water fountain has stopped working. A new one, with a bottle filler, has been ordered from Petersen's.
-Volunteer Ralph Tate installed a utility sink in the basement so we have something besides bathroom sinks to wash out items and fill larger containers.
-Dan Lufkin used carpet glue to finish the pillar work on the Carnegie side

Technology:
-Director's computer continued to have issues with randomly shutting down. Stan could not figure out the issue so it has been replaced. The old one will be moved to a less used space.
-Stan updated all the computers (that could be) to Windows 11

City business:
-Still do not have a City Administrator.
-2023-24 budget will be approved at the next City Council meeting on the 19th.

Library events and programming:
-Trish has begun planning the Halloween party which will be held on Oct 28th.

Director activities and other happenings:
-Statistics remain steady across the board compared to last month
-Fairbury Public Library Foundation Board met August 21st. Jenean Grenvik, Treasurer, has moved out of town and resigned from the Board. Guest at the meeting, Marilyn Hein, has agreed to take the position pending approval to the Foundation Board from the Governing Board.
-Attended CASTL in Superior. The topic was book disposal. It is getting more difficult (for all libraries) to dispose of weeded and donated books. Resale outlets are taking fewer and recycling is becoming more difficult. The closest places for us to recycle would be either Seward or York, and they only take paperbacks. There is a used book store in Aurora that will take anything, but of course, the problem is getting them there.
-Trish attended the Youth Retreat in Ashland.
-Trish has been working on a Seed Library for circulation next spring
-I am working on Citizen Science Kits that should begin circulating this fall.

6.Bills in the amount of $6859.12 were reviewed. A motion was made by Eric that the bills be approved and paid as written. Stan seconded. Votes were as follows: LeAnn, yes; Stan, yes; Warner, yes; Kristin, yes; and Eric, yes. Motion carried.

7. Old Business: None.

8. New Business:

- Marilyn Hein was approved to the Library Foundation Board. A motion was made by Eric that Marilyn Hein be approved to sit on the Library Foundation Board. Stan seconded. Votes were as follows: LeAnn, yes; Stan, yes; Warner, yes; Kristin, yes; and Eric, yes. Motion carried.
- Debbie has discontinued the Student Access Card program. All of the cards have been deleted. Only two card holders had materials that were not returned.
- The Patron Behavior Policy was reviewed. A statement was added at the end of the policy aimed at the 1st Amendment Auditors. Detailing exactly where video recording is and isn't allowed in the library. A motion was made by Stan that the amended Patron Behavior Policy be approved as proposed. Eric seconded. Votes were as follows: LeAnn, yes; Stan, yes; Warner, yes; Kristin, yes; and Eric, yes. Motion carried.
- The Internet and Computer Use Policy was evaluated. A statement was added that pertains to a patron watching something offensive to another patron will be asked to leave the library. Debbie is going to look into having the browsers set to delete all browsing history after each patron logs out automatically. Currently, staff is rebooting each computer between each user. A motion was made by LeAnn that the Internet and Computer User Policy be approved as proposed. Stan seconded. Votes were as follows: LeAnn, yes; Stan, yes; Warner, yes; Kristin, yes; and Eric, yes. Motion carried.
- The board discussed the Suspension of Library Services Policy. The policy is sound, but was poorly executed with regards to what happened in July. No vote needed, as no corrections or updates were made.
- Election of officers for the Board of Trustees was held. Eric made a motion to keep the current slate of offices. Stan seconded.
- Debbie will be attending ARSL conference September 19-23.

9. There was no further business. The next regular meeting will be held October 4, 2023.

10. Meeting adjourned.

Respectfully submitted,

LeAnn Krause