

Minutes of the Fairbury Public Library Board

Wednesday September 7, 2022

7:00 pm

601 7th Street, Fairbury, NE 68352

1. The regular meeting of the Public Library Board of Trustees was called to order by President, Kristin Vaughn. Notice of this meeting was posted in advance in the Fairbury Journal News. The Open Meetings Act was posted in the room as required by law.

2. In addition to Kristin, LeAnn Krause, Stan Smith, Warner Krumme and Eric Borch were present in person. The director Debbie Aden was also present.

3. There were no comments from the public.

4. The August 3rd minutes were reviewed. A motion was made by Stan that the minutes be approved as written. Eric seconded. Votes were as follows: Kristin, yes; Stan, yes; Eric, yes; Warner, yes and LeAnn, yes. Motion carried.

5. Director's Report:

Building:

- Water in the men's restroom resulting from clogged drain under the sink.
- The leak in the sprinkler line exiting the building on west side was fixed
- Still no estimate from Anything Electric for switching to LED lighting on the north side.

Technology:

- Purchased two new computers (one replacement and an extra) and monitors. Most of our public computers are incompatible with the new Windows 11 that was purchased and installed in July.

City Business:

- Met with City Administrator regarding next year's budget. It was approved at last night's Council meeting. Unfortunately, still before my Board has had a chance to look at/approve it.
- Sherry Bendorf hired for third part-time employee. Before hired, she let me know that her husband was job hunting out of state so she might not be with us long. Because I had to other takers, I told her that was fine. Unfortunately, she quit the week after completing training.
- No interest in Children's Librarian position except from Gabe Dux, Linda's son. And even his application won't go through the Website properly. Maybe there are others I am not aware of because of the Website problem. Although, no one has called the library and followed up on an application I may have not received.

Library Events and Programming:

- Book club discussion at Syracuse CASTL

Director Activities:

- Renewed and stocked up on supplies with the end of the budget year, including \$1,000 content credit for Overdrive so I can purchase additional copies of digital materials for use just for our patrons.
- Baker and Taylor, who I purchase most of my books from, suffered a ransomware attack that took out their services for more than two weeks.
- Both Lindas tested positive for COVID during the month.
- Training of new employees

-Still trying to week non-fiction

-A small drop in gate count, computer users, and circulation with kids heading back to school. I would expect a bigger drop in September. However, we issued and renews a lot of cards this month. Newspaper Archives usage was way up, but I suspect most of the is the Fairbury Journal News who reached out last month about access.

6. Bills in the amount of \$22,653.97 were reviewed. A motion was made by LeAnn that the bills be approved. Stan seconded. Votes were as follows: LeAnn, yes; Eric, yes; Stan, yes; Kristin, yes, and Warner, yes. Motion carried.

7. Old Business:

-Board accreditation is due in 2023. Board members need to be working towards completing their hours for that.

-LED lights in the library, Debbie doesn't have anything to report on this yet.

-Insulation in the Carnegie was discussed. Debbie did contact Paul Schramm, but due to his father passing away, he has not yet gotten back in touch with Debbie. Kristin said she would ask Jed to consider adding a bid.

8. New Business:

- Election of officers for 2022-2023 year, Stan asked if everyone was ok with keeping the same offices, everyone agreed. LeAnn made a motion to cease nominations. Everyone seconded. Eric made a motion to retain the current slate of officers. Stan seconded. Votes were as follows: LeAnn, yes; Eric, yes; Stan, yes; Kristin, yes, and Warner, yes. Motion carried.

-The budget for the upcoming year was looked at by the board members. The dollar amount at the bottom was the same, but a few reallocations of dollars were made with in. This budget has already been looked at and approved by the finance committee. Stan made a motion to accept the budget as proposed. LeAnn seconded. Votes were as follows: LeAnn, yes; Eric, yes; Stan, yes; Kristin, yes, and Warner, yes. Motion carried.

-Debbie proposed a rate increase in Inter Library Loan fee, from \$3.50 to \$4.00. Most loans are \$3.63. LeAnn made a motion to approve the rate increase from \$3.50 to \$4.00 per loan. Stan seconded. Votes were as follows: LeAnn, yes; Eric, yes; Stan, yes; Kristin, yes, and Warner, yes. Motion carried.

-Debbie proposed a change in the Patron Behavior Policy regarding animals in the library. She removed the line from the policy, thus not stating that animals are prohibited, but also not encouraging the public to bring animals in. Stan made a motion to remove the line from the policy. LeAnn seconded. Votes were as follows: LeAnn, yes; Eric, no; Stan, yes; Kristin, yes, and Warner, yes. Motion carried.

-Wheelchair access on the Children's side was discussed. Debbie led the board members to the Children's side and showed them where the issue was. After some discussion, Debbie will ask Paul Schramm about this as well, and Kristin will consult with Jed on possibly removing the outside short pillar in each doorway.

-The Children's librarian position was discussed. Debbie has only had one-person express interest. It is Gabe Dux. Linda's 26-year-old son. Debbie would like to have a formal sit down with Gabe, Linda Dux, as the outgoing Children's librarian and a board member. LeAnn volunteered. Debbie was going to try to set this up for September 20th, and let LeAnn know.

-Debbie has two upcoming workshops. One is CASTL on September 30, in Seward. The other one is the NLA conference in Kearney October 5-6.

9. There was no further business. The next regular meeting will be held October 5, 2022.

10. Meeting adjourned.

Respectfully submitted,

LeAnn Krause