

Minutes of the Fairbury Public Library Board

Wednesday September 4, 2019

7:00 pm

601 7th Street, Fairbury, NE 68352

The regular meeting of the Public Library Board of Trustees was called to order by president, Kristin Vaughn. Members present were LeAnn Krause, Eric Borch, and Warner Krumme. Stan Smith was absent. Our director Debbie Aden was also present.

Notice of this meeting was posted in advance in the Fairbury Journal News. The Open Meetings Act was posted in the room as required by law.

There were no comments from the public.

The August 7th minutes were reviewed. A motion was made by Eric that the minutes be approved as written. LeAnn seconded. Votes were as follows: LeAnn, yes; and Kristin, yes; Eric, yes and Warner, yes. Motion carried.

The Director's Report:

Building:

- Ralph Tate scraped and painted the two pillars by the west entrance. Next summer he was interested in trying to find a way to paint the gutters and soffits on the Carnegie. He first needed to confirm the lead paint status. A sample was sent to *Pro-Lab*. The sample came back positive for lead.
- Still trying to get someone out to remove the glue residue from the stairs

City Business:

- We are meeting with County Commissioners on Sept. 10 to open discussions regarding a city/county agreement so county residents no longer have to pay for their card.

Library Events and Programming:

- Teddy Bear sleepover coming up tomorrow night (Sept 5)
- Trail of Treasures book sale the week of September 30-October 5
- Charlotte Endorf at the Bonham with the Quilt Guild on October 15

Workshop Updates:

- July CASTL in Wilber. Topic was free or low cost programming ideas.

Director Activities:

- Proposed raises for part time employees that have been with library for a year or longer, was discussed with Collin, and will go before Personnel Committee.
- Also met with Collin regarding the 2019-2020 budget. He restored/increased the "Repairs and Maintenance," "Telephone," and "Other operating expenses" lines to better cover actual expenses.
- Weeding and inventory of the adult non-fiction titles.
- The Foundation Board met the 19th. Most of the discussion centered on Margaret's departure, logistics of distributing her duties, structural re-organization of finances, and the dissolution of the "Equipment Contract" with the city.

Bills in the amount of \$23,600.74 were reviewed. A motion was made by LeAnn that the bills be approved and paid as written. Eric seconded. Votes were as follows: LeAnn, yes; Eric, yes; Kristin, yes; and Warner, yes. Motion carried.

Agenda Items:

1. Dissolution of the Equipment Lease with the Foundation was discussed. Debbie had drawn up a dissolution order and had it signed by Jerry Ebke and Kristen Vaughn. The Foundation will no longer hold that money it will be a regular line item in the libraries annual budget. The Foundation will, however, keep up the copier fund.
2. The Circulation of Materials policy was reviewed by all. LeAnn made a motion to approve the policy as written. Eric seconded. Votes were as follows: LeAnn, yes; Eric, yes; Kristin, yes; and Warner, yes. Motion carried.
3. Debbie has an upcoming CASTL meeting in Yutan and Mead on September 20. She will be attending NLA Conference in Omaha October 2-4, and a Wordpress workshop in Seward on September 13th.

There was no further discussion. The next regular board meeting will be held on October 2, 2019.

Meeting was adjourned.

Respectfully submitted,

LeAnn Krause