Minutes of the Fairbury Public Library Board

Wednesday September 4, 2018

7:00 pm

601 7th Street, Fairbury, NE 68352

The regular meeting of the Public Library Board of Trustees was called to order by president, Kristin Vaughn. Members present were LeAnn Krause, Warner Krumme, Stan Smith, and Eric Borch. Our director Debbie Aden was also present.

Notice of this meeting was posted in advance in the Fairbury Journal News. The Open Meetings Act was posted in the room as required by law.

There were no comments from the public.

The August 1st minutes were reviewed. A motion was made by Stan that the minutes be approved as written. Warner seconded. Votes were as follows: LeAnn, yes; Kristin, yes; Eric, yes; Warner, yes; and Stan, yes. Motion carried.

The Director's Report:

Building:
- New parking completed on the west side of the building. Actual cost was about 25% more than estimate because of drain pipe that had to be relocated.
-Pollman's replaced the Coil on the adult side A/C on June 7. I believed the coil was still under warranty, but apparently it was not. Cost of a new one (which only has a 1 year warranty) around $1,500, labor $1,600, and other materials, for a final bill over $3,300

City Business:
-Collin has completed next year's budget. Basically, everything remained flat.

Library Events and Programming:
-Only about 3 people came to speak with author Dennis Jones. Another couple of patrons stopped and spoke with him while they were here.
-NET Nebraska's Daniel Tiger visited the library August 16th and 44 people attended.

Workshop Updates:
- August CASTL in Falls City. Conversation was about grant opportunities, large and small, for libraries
-Workshop in Seward discussing Internet and general privacy, and collection development

Director Activities:
- Meetings and work continue on the Strategic Plan in preparation for this year's accreditation.
- 381 Student Access Cards were issued to students at the Jr./Sr. High
- Patron Jason Eenhuis has been banned from the library for a year for theft of DVDs. Police were called and eventually all DVD's were returned.

Bills in the amount of $33,701.90 were reviewed. A motion was made by LeAnn that the bills be approved and paid as written. Stan seconded. Votes were as follows: LeAnn, yes; Kristin, yes; Eric, yes; Warner, yes; and Stan, yes. Motion carried.

Agenda Items:

1. The Community Needs Response Plan for 2018 was reviewed by all. Debbie has started the accreditation application process. Warner made a motion to approve the Plan as written. Eric seconded. Votes were as follows: LeAnn, yes; Kristin, yes; Eric, yes; Warner, yes; and Stan, yes. Motion carried.
2. The Library Advocacy and Public Relations Policy was read by all board members. Stan made a motion to approve the Advocacy policy as written. Warner seconded. Votes were as follows: LeAnn, yes; Kristin, yes; Eric, yes; Warner, yes; and Stan, yes. Motion carried.
3. The Library Disaster and Emergency Policy was updated to include the security cameras and how and when the footage from those cameras may be disseminated. There was also a few minor changes to the main body of the policy itself. LeAnn made a motion to approve the policy as written. Stan seconded. Votes were as follows: LeAnn, yes; Kristin, yes; Eric, yes; Warner, yes; and Stan, yes. Motion carried.
4. A change was made in the opening time for the library. It will now open at 10:00 am Monday-Friday. Warner made a motion to approve this change. Stan seconded. Votes were as follows: LeAnn, yes; Kristin, yes; Eric, yes; Warner, yes; and Stan, yes. Motion carried.
5. Upcoming training and or workshops for Debbie will be in Lincoln on September 20. Linda will be attending the NLA conference October 4-6. Debbie will be attending on that Thursday afternoon as the session deals with small libraries and librarians from small libraries.

There was no further discussion. Reminder of next regular board meeting on October 3, 2018.

Meeting was adjourned.

Respectfully submitted,

LeAnn Krause