

Minutes of the Fairbury Public Library Board

Wednesday September 7th, 2015

7:00 pm

601 7th Street, Fairbury, NE 68352

The regular meeting of the Public Library Board of Trustees was called to order by president, Kristin Vaughn. Members present were LeAnn Krause, and Patricia Tedrow, Stan Smith, and Warner Krumme. Our director Debbie Aden was also present.

Notice of this meeting was posted in advance in the Fairbury Journal News. The Open Meetings Act was posted in the room as required by law.

There were no comments from the public.

The August 3rd minutes were reviewed by all. A motion was made by LeAnn that the minutes be approved as written. Stan seconded. Motion carried.

The Director's Report:

A branch was removed by the city that was overhanging a neighbor's house. There will be more tree trimming in the future to get the dead wood out of the trees, and clear up the low hanging branches.

We received a check from Runza from their Great Books for Great Kids campaign in the amount of \$286. The Annie Oakley program is coming up on September 16th.

Debbie and Linda attended the CASTL meeting last month that was basically a recap of the summer reading programs. Discussing what worked well and doesn't need changing and what didn't work so well that may need tweaked.

Debbie has finished weeding and shifting the non-fiction section.

Bills in the amount of \$27,145.35 were reviewed. Stan made a motion to approve the bills. Warner seconded. Motion carried.

Agenda Items:

1. Debbie presented us with a copy of our proposed budget for 2016-2017, she also brought us what would likely be the final budget that was given to her by Colin. It has not yet been approved. Colin said that he would notify Debbie if there were going to be any changes to it.
2. The board reviewed the Circulation Policy. Debbie asked that a few changes be made, including A) A probationary status being enforced upon a patron, even if materials are returned. This probationary period would consist of no more than three items and one DVD to be checked out at a time for the period of a year. Regular borrowing privileges may be restored at that time.

This still lets a patron use the library, just a very restricted basis. The final paragraph about suspending borrowing privileges will be deleted.

B) The borrowing of puppets will also be deleted from policy.

C) The ILL fee of \$3.50 will be paid prior to picking up the item. The library will not charge the ILL fee if the item is used for a library sponsored activity. LeAnn made a motion to approve the changes to the Circulation Policy. Warner seconded. Motion carried.

3. Debbie asked that the library hours be extended 9-1 on Saturdays. This change can be made by shuffling hours, without having to pay out more. Stan made a motion to extend the hours. Patricia seconded. Motion carried.

4. The board has only obtained 4 of the required 20 hours for CEU. These 20 hours are due in April. Debbie let us know that Scott Childers would come present a topic to us so that we could gain hours. It was agreed that that would be a good idea.

5. Debbie asked for permission to attend the September 16th CASTL meeting.

There was no other business or discussion.

The next regular meeting of the Library Board of Trustees will be held October 5th, 2016, at the Fairbury Public Library.

Meeting adjourned.

Respectfully submitted,

LeAnn Krause