

Minutes of the Fairbury Public Library Board

Wednesday October 4, 2017

7:00 pm

601 7th Street, Fairbury, NE 68352

The regular meeting of the Public Library Board of Trustees was called to order by president, Kristin Vaughn. Members present were LeAnn Krause, Patricia Tedrow, and Stan Smith, and Warner Krumme. Our director Debbie Aden was also present.

Notice of this meeting was posted in advance in the Fairbury Journal News. The Open Meetings Act was posted in the room as required by law.

There were no comments from the public.

The August 2nd minutes were reviewed by all. A motion was made by Stan that the minutes be approved as written. Patricia seconded. A yes vote by all, motion carried.

The Director's Report:

Debbie told the board of the break in that occurred in September. The glass in the fire door was broken, nothing was disturbed or stolen, other than a couple of bottles of water. Fairbury Glass was called to repair the glass. Debbie is looking at getting some inexpensive security cameras as a result of the break in. While at the library, they also replaced the weather stripping on the doors on the children's side. Pollman's came out and did the fall furnace check. Debbie received a bill for the trip out in September, for a coil cleaning on the air conditioner, when it had a leak.

Debbie is working with the city on a "Storywalk," in conjunction with Jeff Co On The Move to encourage people to get out and move. JCHL sponsored a health challenge, and with 100% of the library participating, they were the small office winners of a Keurig machine.

Runza donated \$310 from the "Great Books for Great Kids" program. The Halloween party is being planned, and will be held October 26th. A local artist from Ashland visited the library on September 30th and read his book during story time.

Bills in the amount of \$17,740.97 were reviewed. A motion was made by LeAnn that the bills be approved and paid as written. Warner seconded. A yes vote by all, motion carried.

Agenda Items:

1. Debbie told the board members of an upcoming opportunity for continuing education towards accreditation. It is sponsored by SELS, and will be held November 9th in Seward. She will be sending out an informational email. She offered to ride along.
2. Debbie provided us with a copy of the old Behavior Policy. She advised us of the changes she wanted to make, which included a written no weapons in the library policy, and a no alcoholic beverages policy. If a weapon is seen with a patron, or they are observed using a potential weapon in a threatening manner they may be asked to leave. Warner made a motion to amend the Behavior Policy. Stan seconded. A yes vote by all, motion carried.

3. The Disaster Policy was reviewed. It will be updated to say that adults have the option to accompany staff to the basement in the event of a tornado warning, with the sirens sounding, or leaving to find shelter elsewhere. The library will continue to be responsible for unaccompanied minors. The section on Threatening Patron will also be changed to encompass an active shooter situation. In case of an active shooter, staff is to attempt to get out of the building, sheltering in place is not a very good option in our library. Stan made a motion to approve the changes to the Disaster Policy. LeAnn seconded. A yes vote by all. Motion carried.
4. Security cameras were discussed. Debbie will do some checking to find cameras that are inexpensive, do not require any type of monthly service fees, and cameras that are able to record. She is thinking 3 cameras, one each for the doors and one for the courtyard. She will advise us at the next board meeting of her findings.
5. Debbie has an upcoming CASTL meeting in Humbolt. She and Lauren are attending the NLA Conference in the coming week.

There was no further business or discussion.

Meeting was adjourned. The next regular meeting of the Board of Trustees will be on November 1, 2017.

Respectfully submitted,

LeAnn Krause