

Minutes of the Fairbury Public Library Board

Wednesday, November 1, 2023

7:00 pm

601 7th Street, Fairbury, NE 68352

1. The regular meeting of the Public Library Board of Trustees was called to order by president, Kristin Vaughn. Notice of this meeting was posted in advance in the Fairbury Journal News. The Open Meetings Act was posted in the room as required by law.

2. In addition to the president, Kristin Vaughn, members present were Eric Borch, Stan Smith, LeAnn Krause, and Warner Krumme. Our director Debbie Aden was also present.

3. There were no comments from the public.

4. The October 4th minutes were reviewed. A motion was made by Warner that the minutes be approved as written. Stan seconded. Votes were as follows: LeAnn, yes; Warner, yes; Stan, yes; Kristin, yes; and Eric, yes. Motion carried.

5. The Director's Report:

Building:

-Liquid soap dispenser replaced in the men's room

Library events and programming:

-30 People attended the Halloween party

Director activities and other happenings:

-October was a busy month. Door count, computer users, materials circulated, and Overdrive use were all up from last month.

-I weeded the audiobooks as we had a large donation of new ones.

-Trish is working on weeding the picture books

-I completed a six hour, over three days, Creative Aging Zoo Workshop. I plan on applying for a grant through the Lincoln Arts Council to hopefully bring a program to Fairbury.

-Our laminator purchased with ARPA funds that we used to laminate our Storywalk books stopped working. I purchased a large size cold laminator to try instead. Cara Simpson has said she could also laminate pages for us at the school, but I don't want to take up her time.

- We made almost \$450 on the *Trail of Treasures* book sale

-Attended CASTL in Wymore. We discussed *Records Retention* policies.

6. Bills in the amount of \$5,469.525 were reviewed. A motion was made by Stan that the bills be approved and paid as written. LeAnn seconded. Votes were as follows: LeAnn, yes; Stan, yes; Warner, yes; Kristin, yes; and Eric, yes. Motion carried.

7. **Old Business:** None.

8. New Business:

- Debbie informed the board that the current copier will no longer be supported by Eakes. They submitted a proposal to Debbie for a new color copier. Debbie will rely on the Foundation to buy the new copier.

- Debbie would like to close at 5:00pm on the Wednesday prior to Thanksgiving. A motion was made by LeAnn that the library close at 5:00pm on the Wednesday before Thanksgiving. Warner seconded. Votes were as follows: LeAnn, yes; Warner, yes; Stan, yes, Kristin, yes; and Eric, yes. Motion carried.
- The Fairbury Public Library Registration Policy was reviewed. Debbie cited a particular person that went through the “normal” process of obtaining a library card. When she received her card by mail, she came in and check out the maximum allowed items and then left town without returning any of the items. The amended policy would keep a new member on a probationary status for three months, with limited borrowing privileges. If after that period of time was up, and the patron has been responsible, then full member and borrowing privileges would be extended. A motion was made by LeAnn that the Registration Policy be amended to the changes that Debbie proposed. Warner seconded. Votes were as follows: LeAnn, yes; Warner, yes; Stan, yes, Kristin, yes; and Eric, yes. Motion carried.
- Debbie will attend a CASTL meeting in Wilber on November 16, 2023

9. There was no further business. The next regular meeting will be held December 6, 2023.

10. Meeting adjourned.

Respectfully submitted,

LeAnn Krause