

Minutes of the Fairbury Public Library Board

Wednesday November 4, 2015

7:00 pm

601 7th Street, Fairbury, NE 68352

The regular meeting of the Public Library Board of Trustees was called to order by president, Kristin Vaughn. Members present were LeAnn Krause, Patricia Tedrow, and Kristin Vaughn. Warner Krumme, and Stan Smith were absent. Our director Debbie Aden was also present.

Notice of this meeting was posted in advance in the Fairbury Journal News. The Open Meetings Act was posted in the room as required by law.

There were no comments from the public.

The October 7th minutes were reviewed by all. A motion was made by Patricia that the minutes be approved as written. Kristin seconded. A "yes" vote by Kristin and Patricia motion carried. LeAnn abstained from the vote since she was absent for the last meeting.

The Director's Report:

- The men's restroom soap dispenser was ripped off the wall, Debbie is not going to replace it at this time. Noake's was over to inspect the furnaces prior to their use, the programmable thermostat had to be removed at this time, to keep the system working efficiently. Water backed up onto the floors in the bathrooms the night of the Hogwart's party. Starr plumbing came out and fixed it right away. There are two lights outside the building that Debbie is waiting for the city to come replace bulbs in.
- A minor issue with the computers not being backed up. Debbie contacted Stan, who apologized and fixed the error, but Debbie did not get back the document she needed.
- No security issues with the library. The quote for installation on panic buttons should be in anytime. Money is locked on the adult side daily now. Money on the children's side is locked in Linda's office right now, until a lock can be installed on a drawer at the circulation desk.
- Runza fundraiser garnered \$456 for the library this year. Linda is coordinating with the FYI center on a teen reading program. Linda estimated that over 200 people came out for the Hogwart's party. It was a huge success. Trunk or Treat also went over well. Close to 600 FPL pencils were given out. The library will be sporting a Kiwanis door ribbon for the holiday season. There will be a tree at the Festival of Trees this year. A mitten tree has been set up for donated hats, mittens, scarves that will be donated to local shelters. Michelle Holliday will be presenting a social security workshop November 19, at 7 pm.
- Linda will be attending the "Read Aloud Nebraska" workshop on Nov. 6 in Seward. She will also attend a summer reading workshop in December. Debbie attended the NLA conference in Lincoln, and came away with some new resources.
- The library has been re-accredited until September 30, 2018, and the new certificate has been posted.

Bills in the amount of \$14, 285.10 were reviewed. There were no questions. LeAnn made a motion to approve the bills, Patricia seconded. A “yes” vote by LeAnn, Patricia, and Kristen, motion carried

Incident and banning procedures and forms were reviewed by all. The forms were created by Debbie so that there will be set procedure to follow when/if someone is banned. Offences were established in three classes with corresponding consequences. Debbie will make a few changes to the policy and it will be enacted. LeAnn made a motion to approve the policies and banning forms with the changes discussed, Patricia seconded. A “yes” vote from LeAnn, Patricia, and Kristin, motion carried.

The library will close from 11-4 on March 24, 2016 so that staff may attend and host the CASTL meeting, but will be open from 4-8 pm. Debbie was approached by SELS (Southeast Library System) and asked to host.

Debbie and Linda are brainstorming on a spring contest to come up with a new library logo. A symbol that will “brand” our library.

Debbie will be attending two upcoming workshops, one in Lincoln on E-Rate, on November 19th, and the second one is a CASTL workshop that should contain some very pertinent vendor information. That one will be in Syracuse on November 20th.

In other business, a proposed legislative bill was brought to our attention. This bill would give control of libraries over to the cities in which they are located. Would give cities the ability to set and control the budgets and spending, hours, hiring’s and firings of employees and library policies. Debbie provided this as a heads up, she will keep an eye on it. She stated that the library commission would also send out information with contact info in case people wanted to oppose this bill.

Meeting was adjourned.

The next regular meeting will be held Wednesday, December 2, 2015, at 7:00 p.m.