

Minutes of the Fairbury Public Library Board

Wednesday May 1, 2019

7:00 pm

601 7th Street, Fairbury, NE 68352

The regular meeting of the Public Library Board of Trustees was called to order by president, Kristin Vaughn. Members present were LeAnn Krause and Warner Krumme. Eric Borch and Stan Smith were absent. Our director Debbie Aden was also present.

Notice of this meeting was posted in advance in the Fairbury Journal News. The Open Meetings Act was posted in the room as required by law.

There were no comments from the public.

The April 3rd minutes were reviewed. A motion was made by Warner that the minutes be approved as written. LeAnn seconded. Votes were as follows: LeAnn, yes; Warner, and Kristin, yes. Motion carried.

The Director's Report:

Building:

- Thrasher here April 23-24 to stabilize and repair the walls in northwest corner of the building.
- Fairbury Glass here to look at water leak at window by west door. Gave an estimate to replace window, but don't think that is the problem. I suspect it is a gutter problem similar to the other side, water overflow during a hard rain. Called Chappell to come take a look. They came out but I wasn't here and have not been back.

Technology:

- Had to repair the color printer. In spite of supposedly being safe to use in laser printers, one of the iron on transfer sheets for the summer reading t-shirts melted onto the roller.

City Business:

- Finally able to advertise for 3rd part time position. Have had several people show interest. I hope to have someone hired by May 13th.

Library Events and Programming:

- Kindle Fire contest ended. Winner was Margaret Junker.
- Book sale during National Library Week April 8-13. Made about \$350
- Makerspace Open House coming up on May 16th.
- Sign up for kid's summer reading begins April 15. Adults begin May 1.

Workshop Updates:

- CASTL mtg. in Hebron

Director Activities:

- Weeding and sorting books for book sale

Bills in the amount of \$27,415.11 were reviewed. A motion was made by LeAnn that the bills be approved and paid as written. Warner seconded. Votes were as follows: LeAnn, yes; Warner, yes; and Kristin, yes. Motion carried.

Agenda Items:

1. The policy for the Makerspace equipment was reviewed. Debbie will draft a final page that is essentially a permission slip to use the 3D printer. This form will have the person's name, item they are going to print, where the print program is, and approximately how long it will take to print. There will also be a place for staff to sign off on it, as well as a place for the user to sign that acknowledges they will pay for the item printed at the time of pick up. Debbie will also add a line in the 3D printer policy that states the library is not responsible for the use of the item after it leaves the library. The line in the policy that states Prohibited by federal, state or local law will be amended to say anything in violation of library policies. Warner made a motion to approve the policy with its amendments. LeAnn seconded. Votes were as follows: Warner, yes; LeAnn, yes; and Kristin, yes. Motion carried.
2. CASTL will be in Tecumseh this month.

There was no further discussion. The next regular board meeting will be held on May 1, 2019.

Meeting was adjourned.

Respectfully submitted,

LeAnn Krause