

Minutes of the Fairbury Public Library Board
Wednesday May 2, 2018
7:00 pm
601 7th Street, Fairbury, NE 68352

The regular meeting of the Public Library Board of Trustees was called to order by president, Kristin Vaughn. Members present were LeAnn Krause, Patricia Tedrow, and Stan Smith. Warner Krumme was absent. Our director Debbie Aden was also present.

Notice of this meeting was posted in advance in the Fairbury Journal News. The Open Meetings Act was posted in the room as required by law.

There were no comments from the public.

The April 4th minutes were reviewed. A motion was made by Stan that the minutes be approved as written. Patricia seconded. Motion carried.

The Director's Report:

Building:

- Chappell roofing was out to work on the gutter on the southeast corner of the building. I assume the work was finished as they never said anything when they left.
- Two dead bats were found in the basement this spring.

Technology:

- Cables fixed on the monitors. Stan ordered a new monitor as we did not have any more back-ups.

City Business:

- The city and the library are going to purchase the posts for the Storywalk program. The cost will be split between the city parks department and my budget next year.

Library Events and Programming

- We made \$122 on the NLW book sale. The rest of the books were recycled in Beatrice. We only waved \$3.35 for our 50% off fines deal.
- Sign up for kid's summer reading has begun. Adult sign up will begin May 1. Both programs run May-June
- Dr. Seuss movie at the Bonham Sunday, May 6
- Humanities music program Friday, June 1

Workshop Updates:

- Debbie attended CASTL in Milford. The topic was successful programming ideas for small libraries. While in Milford, I had three books laminated at SCC for the Storywalk program
- Debbie also attended the spring PLTS (Public Library section) annual meeting in Seward.

Director Activities:

- Learning/taking over Lauren's job duties until a replacement can be found.
- Created/posted an "Hours open" survey on the city website, Facebook, our website, Chamber of Commerce website and paper copies in the library.
- Barber's has been contacted about removing the carpet from the stairs (on the west side only for now) and installing the non-stick surface
- Linda M. and I took a truck load of books to be recycled to the recycling center in Beatrice

Bills in the amount of \$15,016.09 were reviewed. A motion was made by LeAnn that the bills be approved and paid as written. Stan seconded. Motion carried.

Agenda Items:

1. Debbie and Collin met to outline a job description for Lauren's job. They both wanted to be sure the same information was put in all publications. The ad will run until May 11th. Collin may want to sit in on the interview, possibly as a way to fast track the hiring process past the personnel committee. Debbie and Linda will review applicants, and she will share favored ones with board members via email.
2. Patricia will be leaving the Board of Trustees in July. Debbie let her know that she will need to write a letter of resignation to the mayor. Debbie has a letter stating that she is stepping down and suggests a few candidates. Debbie will get that letter to Kristin for her signature and then send it to the mayor.
3. Discussion was had concerning the wrought iron fence on the children's side of the library. Debbie made the board aware of the fact that it had already been listed on the city's list of auction items, unbeknownst to her. Stan made a motion to let the fence go to auction for sale. LeAnn seconded. A vote was held. Patricia voted yes, and Kristin was the single nay vote. Motion carried.
4. Debbie will travel to Nebraska City this month for a CASTL meeting.

In final discussion, the board meeting for July falls on the 4th. The board and director agreed move it to the last Wednesday in June, the 27th.

The next regular meeting is June 6th.

Meeting was adjourned.

Respectfully submitted,

LeAnn Krause