Minutes of the Fairbury Public Library Board

Wednesday May 4, 2016

7:00 pm

601 7th Street, Fairbury, NE 68352

The regular meeting of the Public Library Board of Trustees was called to order by president, Kristin Vaughn. Members present were LeAnn Krause, and Patricia Tedrow, and Warner Krumme. Stan Smith was absent. Our director Debbie Aden was also present.

Notice of this meeting was posted in advance in the Fairbury Journal News. The Open Meetings Act was posted in the room as required by law.

There were no comments from the public.

The April 6th minutes were reviewed by all. A motion was made by Patricia that the minutes be approved as written. LeAnn seconded. A "yes" vote from LeAnn, Kristin, Warner, and Patricia. Motion carried.

The Director's Report:

A new ballast was installed in the men's room. After job completion it did not work so it has been re-reported. Pollman's were called the middle April to come out and look over the AC before we need to turn it on. We are still waiting.

Lots of cleaning and sorting going on in the basement. Two truckloads of stuff was hauled to the transfer station. Old invoices were shredded at Waddell and Reed's shredding event.

Thirteen adults signed up for the book give away for National Library Week. Bobbi Likens won. 73 pencils were given out on the children's side. No one turned out for the Money Week program. People are signing up for the summer reading program.

Debbie got a lot from the CASTL meeting in Lincoln, concerning "collecting local history." It gave her ideas on what she needs to keep, and what is ok to donate, and where to donate things to. She and Linda will be attending the SELS "Training Extravaganza" in Seward next month on May 13th.

Debbie submitted the Pilcrow Foundation Grant. If accepted we would contribute $400 and be able to purchase $1200 in children's books. The next form for the E-Rate was submitted. The McNaughton books have been added to the collection, only a few were returned. We will be receiving the funds from the "Great Books for Great Kids" again from Runza.

Bills were presented and reviewed by all. LeAnn moved to approve the bills as written. Patricia seconded. A "yes" vote from Patricia, Kristin, Warner and LeAnn. Motion carried.

Agenda Items:

A library staff member repeatedly used the restroom in the library over the weekend Debbie feels she should have been notified as this was going on. She will be adding policy to the employee handbook that states if employees are in the library during non-business hours for any reason they must notify her. This is for their protection as well. It was time for our biannual review of the Strategic Plan. We have four goals each with its own objectives. The first is Financial Literacy. No progress was made on the first objective because no one attended the Money Smart week programs. We are in the process of updating our financial literacy materials to meet the second objective. Many titles have been weeded, we need to purchase more. Our second goal is Teen Programming. We have made no progress here. There are ongoing talks with the FYI center. No teen activity. The third goal is Access to Educational Opportunities as Related to Job Skills. We have made progress here, on our first objective, by making a database available. We have met the second objective, providing internet access and time. On part C, we have made no progress. We have not been able to increase our staff time, and skills trainings. Debbie is hoping to extend Saturday library hours by one hour to help meet this goal. The last goal is Public Awareness. It has three objectives. The first is getting a bi-monthly newspaper article out. This is ongoing, as we have had two so far. The second objective is gaining Face Book friends. This too is ongoing, we have more than met our goal for this period. The last objective is a functional website. Links to databases have been made available and the site is partially complete.

The last agenda item was upcoming training and workshops. Debbie has again been invited to serve on a committee for NLA. It is a 3 day conference in Omaha. She was not looking for reimbursement of lodging, just for the cost of the conference, approximately $150.

There was no further business or discussion. Meeting adjourned.

The next regular meeting of the Library Board of Trustees will be held on June 1, 2016.

Respectfully submitted,

LeAnn Krause