

Minutes of the Fairbury Public Library Board

Wednesday March 3, 2021

7:00 pm

601 7th Street, Fairbury, NE 68352

The regular meeting of the Public Library Board of Trustees was called to order by president, Kristin Vaughn and LeAnn Krause, were present in person. Stan Smith, Eric Borch and Warner Krumme were present via conference call. Our director Debbie Aden was also present.

Notice of this meeting was posted in advance in the Fairbury Journal News. The Open Meetings Act was posted in the room as required by law.

There were no comments from the public.

The February 3rd minutes were reviewed. A motion was made by Stan that the minutes be approved as written. Warner seconded. Votes were as follows: LeAnn, yes; Warner, yes; Stan, yes; Kristin, yes; and Eric, yes. Motion carried.

The Director's Report:

Building:

-No building issues. Just expecting a ridiculously high electric bill for this month's heating.

Technology:

-Stan has ordered two replacements for monitors that went out this month, one on our *ZoomText* machine, and another on a machine that has been shut off since last spring. Both monitors were from the 2012 grant.

City Business:

-Spoke with Mary Renn regarding the Capital Improvements and Professional Fees budget lines, getting permission to contact Thrasher about completing the basement repairs (stabilizing the southeast corner) and finding an architect to talk to about potential building improvements.

Library Events and Programming:

-Gearing up for summer reading

Workshop Updates:

-Zoom CASTL meeting. Presentation was a speaker from the Omaha Library Science program on leadership.

Director Activities:

-Mango will be renewed for one more year as it is getting used. Sometime this summer I will begin warning patrons that the Mango subscription will be expiring the end of February 2022 and directing them to the free resource [Duolingo](https://www.duolingo.com).

-Foundation Board meeting last month. Tasks were distributed to members to change the Registered Agent with the State, file the State Biannual report, file the 2020 990N tax form, and look into a PayPal account to make donations easier.

-With money donated to the children's department, we took down all the old blinds on the children's side and put-up curtains in the kids and junior rooms.

-Received a donation of about 80 DVDs, with about 60 being added to the collection. An additional end shelf was purchased to accommodate the increased inventory.

Bills in the amount of \$18,322.92 were reviewed. A motion was made by LeAnn that the bills be approved and paid as written. Stan seconded. Votes were as follows: LeAnn, yes; Warner, yes; Stan, yes; Kristin, yes; and Eric, yes. Motion carried.

The Fairbury Public Library Finance Policy was reviewed and discussed. There were a couple of edits made by Debbie. A motion was made by LeAnn that the policy be rewritten with the lines and items struck as discussed. Kristin seconded. Votes were as follows: LeAnn, yes; Warner, yes; Stan, yes; Kristin, yes; and Eric, yes. Motion carried.

The Fairbury Public Library Equipment Loan Policy was also looked at by the board. Items that had to do with E readers were struck since the library no longer has Ereaders. Eric made a motion to approve the loan policy with the removal of content relating to the Ereaders. Stan seconded. Votes were as follows: LeAnn, yes; Warner, yes; Stan, yes; Kristin, yes; and Eric, yes. Motion carried.

There are no upcoming events or trainings.

There was no further business. The next regular meeting will be held April 7, 2021.

Meeting adjourned.

Respectfully submitted,

LeAnn Krause