Minutes of the Fairbury Public Library Board

Wednesday March 7, 2019

7:00 pm

601 7th Street, Fairbury, NE 68352

The regular meeting of the Public Library Board of Trustees was called to order by vice president, Stan Smith. Members present were LeAnn Krause, and Eric Borch. Warner and Kristin were absent. Our director Debbie Aden was also present.

Notice of this meeting was posted in advance in the Fairbury Journal News. The Open Meetings Act was posted in the room as required by law.

There were no comments from the public.

The February 6th minutes were reviewed. A motion was made by Eric that the minutes be approved as written. LeAnn seconded. Votes were as follows: LeAnn, yes; Stan, yes; and Eric, yes. Motion carried.

The Director's Report:

Building:

- 2/4 the heat not working on adult side. Pollman's out to replace a blown fuse.
- Thrasher was here February 14-15 to add new beams and supports under the front porch vapor lock the basement crawl spaces. Pending Board approval, they will stabilize and repair the walls in the "yucky" room in April. Fred McGowen has begun removing the shelving from the room.
-"Anything Electric" moved the wall heater from the basement stairwell into Linda's office. She is now warm.
-Monday morning 3/4/19 it was in the low 50's on the children's side. At first we thought the heater just could not keep up with the extreme cold spell we had over the weekend. It warmed up some during the day but by Tuesday morning was still just as cold. Called Pollman's. They came out and discovered a breaker (?) that had burned out so only half of the heating unit was working. Replaced part and was working when we left. Came in Wednesday morning and it was only 49 degrees. Called Pollman's again. The other breaker (?) was burned out. This one was the "first" in line, so when it stopped working, the entire system shut down. It was also replaced and we have heat again.
-Barber was out to give us an estimate on replacing the outside carpet. It is $1,000 for the west side, and $2,000 for the south side. It does not seem worth the money for something that only lasts a few years. For now, he is going to come out when the weather warms up and remove the carpet on the west side that is really bad. I will be looking for options/ways to get the glue off and just leave concrete steps.

Technology:
-The new printer for Linda's side is here. Robbie from NCS will be here next week to connect it to the network and update our computers.

City Business:
-Collin was going to request hiring of 3rd part time employee at last week's Personnel meeting. I have not spoken with him since, but am hoping by next week I can advertise.
-Request was granted for two individual pool passes to give away as summer reading prizes.

Library Events and Programming:
- 11 people attended the author presentation on February 28
- The Nebraska Department of Labor had a representative here on March 4 for a couple of hours to offer help with resumes and applying for jobs.

Workshop Updates:
-CASTL in David City. Topic was setting goals.

Director Activities:
- The equipment/materials for the makerspace have been ordered and are starting to arrive. Linda Dux is working hard learning about everything and sending the staff videos and other information about the equipment.
-Attended city council meeting to present annual report.
-FPL Foundation met on Feb 18. They agreed to fund the 20% deposit for the next building repair, as well as fund Mango for one more year. They also agreed to purchase the new printer for Linda as well as two new computers.

Bills in the amount of $43,258.68 were reviewed. A motion was made by LeAnn that the bills be approved and paid as written. Stan seconded. Votes were as follows: LeAnn, yes; Stan, yes; and Eric, yes. Motion carried.

Agenda Items:

1. Debbie presented the board members with an affidavit stating that the information contained in the Annual Report was correct. Members present signed it. Kristin will stop at the library and sign it also.
2. The Personnel Policy was reviewed. There was some discussion about the changes to be made. Debbie will go through, make the changes in red, and email the document back out to the board members. The board members will have time to review the changes. The policy will be distributed and voted on at the next regular board meeting.
3. The next stage of the basement repair was discussed. It will be the "yucky" room off of a storage room. The walls are to be shored up and concreted. Debbie and Eric shared with the board how this will be accomplished. Debbie will share a video from Thrasher's detailing the process. The estimate for this phase of the project is $11,806.60. The Foundation will pay a 20% deposit of $2,361.32. So the final cost to the library will be $9,445.28. Stan made a motion to go ahead with the next phase of the project. LeAnn seconded. Votes were as follows: LeAnn, yes; Eric, yes; and Stan, yes. Motion carried.
4. Discussion was had for Kristine Hileman to become a member of the Foundation. LeAnn made a motion to accept Kristine Hileman. Eric seconded. Votes were as follows: LeAnn, yes; Eric, yes; and Stan, yes. Motion carried.
5. Upcoming trainings for the director include NLA Advocacy Day at the capitol on March 12, and CASTL on March 22 in Pawnee City.

There was no further discussion. The next regular board meeting will be held on March 6, 2019.

Meeting was adjourned.

Respectfully submitted,

LeAnn Krause