

Minutes of the Fairbury Public Library Board

Wednesday March 1, 2017

7:00 pm

601 7th Street, Fairbury, NE 68352

The regular meeting of the Public Library Board of Trustees was called to order by president, Kristin Vaughn. Members present were LeAnn Krause and Patricia Tedrow. Stan Smith and Warner Krumme were absent. Our director Debbie Aden was also present.

Notice of this meeting was posted in advance in the Fairbury Journal News. The Open Meetings Act was posted in the room as required by law.

There were no comments from the public.

The February 1st minutes were reviewed by all. A motion was made by Patricia that the minutes be approved as written. LeAnn seconded. A yes vote by all. Motion carried.

The Director's Report:

Linda's heating and air unit is installed. Smoke alarms were purchased and installed near computers upstairs and new flags are flying. Debbie is working on erate for the internet through Spectrum. The Bill of Rights, and Nebraska 150 promotions ended. Linda has summer reading program pretty much figured out, and Debbie is still working on the adult side. Not going to participate in Money Smart Week, due to poor attendance of prior programming.

Debbie attended CASTL in Superior on 2-16, administrative weeding was discussed.

Foundation Board met, and approved "Mango" Languages for one year. Subscription will be evaluated at the end of first year to consider keeping it. Linda Miller was hired part time to take over for Elaine. Debbie and Linda D. are working on a grant from Better World Books.

Bills in the amount of \$27, 944.08 were reviewed. A motion was made by LeAnn to pay the bills as written. Patricia seconded. A yes vote by all. Motion carried.

Agenda Items:

1. Linda Miller was hired, after meeting with the Personnel Committee to have her part time position approved.
2. The Registration Policy was reviewed. LeAnn made a motion to leave the policy as written. Patricia seconded. A yes vote by all. Motion carried.
3. The Finance Policy was reviewed. In Item #4 the word small will be exchanged for set. In item #7 the last sentence about an annual book sale being held will be removed, item #8 will include any money raised from sale of used books will be donated to the Fairbury Public Library Foundation. LeAnn made a motion to approve these changes. Patricia seconded. A yes vote by all. Motion carried.
4. The Internet Use policy was also reviewed. Filters will be reinstalled on all computers that children may use within the library, so that we are compliant with rules for erate. Item #2

UNDER Rules Governing Use of Public Computers will be changed to say there is no set time limit, unless there is a patron waiting to use a computer. An hour limit will then be enforced, with the first user on being the first user off. Item #5 will be changed to say that personal software may not be downloaded onto library computers. Documents may be temporarily downloaded to the computers, but they will be discarded at the end of each day. Discs are not for sale in the library, patrons wanting to save data must do so on their own portable storage device. LeAnn made a motion to affect these changes in the Internet Use policy. Patricia seconded. A yes vote by all. Motion carried.

5. Debbie would like to try Food for Fines during National Library Week. Meaning that a can of food would wipe out up to \$1.00 of overdue fines only. This will not apply to materials fines of lost or damaged goods. She would also like to try to do a Book Bingo, or another simple program to get people in the door that week.
6. There are no upcoming workshops.

There was no further discussion or business.

Meeting was adjourned.

The next regular meeting of the board will be held April 5, 2017.

Respectfully submitted,

LeAnn Krause