

Minutes of the Fairbury Public Library Board

Wednesday June 6, 2018

7:00 pm

601 7th Street, Fairbury, NE 68352

The regular meeting of the Public Library Board of Trustees was called to order by president, Kristin Vaughn. Members present were LeAnn Krause, Patricia Tedrow, and Warner Krumme. Stan Smith was absent. Our director Debbie Aden was also present.

Notice of this meeting was posted in advance in the Fairbury Journal News. The Open Meetings Act was posted in the room as required by law.

There were no comments from the public.

The May 2nd minutes were reviewed. A motion was made by LeAnn that the minutes be approved as written. Patricia seconded. Motion carried.

The Director's Report:

Building:

5/8 – Tried to turn the air on yesterday on adult side. Came on but no cooling. Pollman came out today. Put 8 lbs. of Freon in air conditioner. Coil probably leaking. Tried twice last year to seal it so they will order another one. Thinks it is probably under warranty.

5/11- Pollman's out to look at the air conditioning on the children's side. Twice in the last week it has frozen up causing water on the floor in the basement and heavy frost on pipes from the outside. Was told the entire unit may need to be replaced soon.

5/15- Live bat in basement reported by cleaning crew. Linda and I went down to try and find it, but couldn't. We suspect they're coming in the "yucky" room (northwest corner, next to old coal bin). We are leaving the lights on in there so it is hopefully not an inviting space to come into.

5/23 – Pollman's called last week to let me know they had the new coil for adult side a/c. Today water dripping from ceiling (same spot as last year's bubble). Now have damaged ceiling tiles as well as bubble. Pollman's came right out and fixed (?)

5/24 – After working for a while, air conditioner dripping again and turned off. Pollman's called.

5/24 – Sprinklers turned on. Look fine except for broken head out by the trash cans.

- Still waiting for Barber's to fix carpet on west side

- Still waiting to get camera's installed. I will call a local company instead of waiting for Wayne

Technology:

- Stan completed a full update on all the computers which will hopefully solve some of the startup and speed problems we have been having. So far, so good

City Business:

- City council overrode their previous decision and the FPL Board decision to let the fence go on the auction so it will now remain

Library Events and Programming

- The Dr. Seuss movie at the Bonham on May 6 only had 20 attendees (7 summer reading kids)

- Humanities David Seay traditional music program on June 1 had 49 attendees (34 summer reading kids) Overall, I would say it is one of the most successful programs we have had

Workshop Updates:

- Debbie attended CASTL in Nebraska City. The topic was disposal of leftover books. At this point I am satisfied with our system of using both Library Consignment, Better World Books, and holding two book sales a year.

Director Activities:

- Still working on getting Lauren's job filled and completing her old duties

Bills in the amount of \$18,969.79 were reviewed. A motion was made by Warner that the bills be approved and paid as written. LeAnn seconded. Motion carried.

Agenda Items:

1. Debbie is still working at filling Lauren's job. Linda is the most recommended by the board. Debbie has spoken to Colin and it now goes before the personnel committee. Debbie is unable to attend, but believes that Colin will advocate for her. Since the application period has closed she hasn't gotten a single follow up phone call. Hours have been bumped up temporarily for Jess and Linda to help cover Lauren's old hours.
2. Warner's tenure on the board is up soon. Debbie asked if he would like to continue being a member of the board and he agreed. Debbie will get a letter drafted to have him reappointed for another 4 year term. Patricia is retiring from the board. Eric Borch has been asked to join the board. Debbie has not heard from him. Hopefully both Eric and Patricia will be at the June 27th regular meeting.
3. Debbie has written up a Student Access Card policy, after meeting with Mrs. Carly Winter. Each student in middle school through senior high will receive a card with their student ID, and barcode on it. The card will grant them access to all digital publications, it also allows them the privilege of checking out three items from the Public Library. The student will be fined for late items, and are responsible for lost or damaged items just as a regular patron would be. If their fines exceed \$5.00, they will no longer be able to check out items from the library, but will still have access to the digital items. If their card gets lost, they will have a \$1.00 fee to replace it. The school will provide ID numbers and each student's school email address. The cards will transfer after graduation to regular library cards. Any fines, lost or damaged items will still be their responsibility. Warner made a motion to approve this policy as Debbie has written it. LeAnn seconded. Motion carried.
4. Debbie will be attending the June 29th CASTL meeting in Sutton.

There was no further discussion. Reminder of next regular board meeting on June 27th, due to the July 4th holiday.

Meeting was adjourned.

Respectfully submitted,