

Minutes of the Fairbury Public Library Board

Wednesday June 5, 2019

7:00 pm

601 7th Street, Fairbury, NE 68352

The regular meeting of the Public Library Board of Trustees was called to order by president, Kristin Vaughn. Members present were LeAnn Krause and Eric Borch. Warner Krumme and Stan Smith were absent. Our director Debbie Aden was also present.

Notice of this meeting was posted in advance in the Fairbury Journal News. The Open Meetings Act was posted in the room as required by law.

There were no comments from the public.

The May 1st minutes were reviewed. A motion was made by LeAnn that the minutes be approved as written. Kristin seconded. Votes were as follows: LeAnn, yes; and Kristin, yes. Eric abstained. Motion carried.

The Director's Report:

Building:

-Pollman's out twice this month to fix air conditioning on adult side. First time a capacitor needed replaced. The second time it was a blown fuse. Both could be related to the fact that the filter has not been changed since the coil was replaced last July. I was not aware that there was even a filter that needed changing in the ceiling.

-Even with the heavy rains this month, there has been no more water leak at window by west door. Will keep an eye on it

City Business:

-Dani Spencer hired for 3rd part time position

Library Events and Programming:

-Maker space open house held May 16th. About 10 people attended. Button maker and laminator programs held the following two weeks with 7 and only 1 attendee. Endurapress, ScanNCut, and 3D printer programs coming up in June.

-Summer reading is in full swing. 70+ kids attended the first program with 4-H Extension. One more 4-H Extension program, Lego guy, and "space crafts" scheduled for June.

-A representative from the Census Bureau will be here June 12th to talk about temporary Census workers

-The library will be a drop off site for the Fairbury Community Foundation's backpack school supplies program.

Workshop Updates:

-CASTL mtg. in Tecumseh. Discussion about dealing with stress in the workplace.

Director Activities:

-Employee training

-Summer reading and makerspace activities

-Fairbury Public Library Foundation Board met May 20. They approved funding a historic walk sign for the library that comes out of the local hiking and biking coalition. They also approved start up money for a small coffee bar to be set up near the magazines.

Bills in the amount of \$18,603.40 were reviewed. A motion was made by LeAnn that the bills be approved and paid as written. Eric seconded. Votes were as follows: LeAnn, yes; Eric, yes; and Kristin, yes. Motion carried.

Agenda Items:

1. LeAnn was asked if she wanted another 4 year term on the Board. She agreed. The letter has been drafted and signed and will be sent to the city council.
2. Ralph Tate offered to paint the outdoor window frames on the Carnegie side of the building for free, if the library paid for the paint. Debbie will consult Collin and the city for liability issues. Eric made a motion that Ralph Tate may do the painting, contingent on liability answers from the City. LeAnn seconded. Votes were as follows: LeAnn, yes; Eric, yes; and Kristin, yes. Motion carried.
3. The Unattended Children Policy was reviewed. It was decided that the policy does not only deal with unattended children, it could be anyone who has special needs, and is without a caregiver. LeAnn made a motion to change the title of the policy to Unattended Persons Policy, and to change wordage in the policy to reflect that title, not only children. Eric seconded. Votes were as follows: LeAnn, yes; Eric, yes; and Kristin, yes. Motion carried.
4. There will be no upcoming training or CASTL due to Debbie's vacation.

Other business:

Debbie will be gone for her vacation June 28th – July 12th. She will have the agenda and Director's Report ready to present, and Linda Dux will be at the library to let board members in.

The next regular board meeting will be held on July 3, 2019.

Meeting was adjourned.

Respectfully submitted,

LeAnn Krause