

Minutes of the Fairbury Public Library Board

Wednesday July 6, 2022

7:00 pm

601 7th Street, Fairbury, NE 68352

1. The regular meeting of the Public Library Board of Trustees was called to order by President, Kristin Vaughn. Notice of this meeting was posted in advance in the Fairbury Journal News. The Open Meetings Act was posted in the room as required by law.

2. In addition to Kristin, LeAnn Krause, Stan Smith and Eric Borch were present in person. Warner Krumme was absent. The director Debbie Aden was also present.

3. There were no comments from the public.

4. The May 4th minutes were reviewed. A motion was made by Stan that the minutes be approved as written. Kristen seconded. Votes were as follows: Kristin, yes; Stan, yes. Eric, yes and LeAnn, yes. Motion carried.

5. Director's Report:

Building:

-Thrasher out to inspect previous work completed. Everything they was fine. However, when Petersen's installed the gas line through the new wall in the "yucky" room (the NW corner) they did not seal the hole resulting in water behind the new wall and soaking through the floor. They have been contacted about coming back and sealing the hole. They also re-concreted the wall where they drilled through and it looks really bad.

-Thrasher also discovered that the NE corner of the new building is also sinking in the corner.

Technology: Installation of Microsoft 2021 on all of our computers.

City Business:

-Met with the outgoing City Administrator regarding Part Time Employee salaries, next year's budget, and advertising for Children's librarian position.

-Reached out to Gregg Defrain regarding collective bargaining for Children's Librarian and Library Clerk salaries

Library Events and Programming:

-54 adults signed up for summer reading. 23 completed the program. Linda had 90 kids sign up, 80 finished the program, and 900 books were read.

-200 people attended *The Dinosaur Guy* on June 8th at the Bonham

-125 people attended *Jeff Quinn Magician* on Jun 28th at the Bonham

-20 people (8 who were not already at lunch) attended Charlotte Endorf's program *Kind Nebraskans: a story of WW II and the Holocaust* at the Senior Center on June 29th

-No library workshops or CASTL meeting attended

Director Activities:

- Door count, computer users, and circulation were way up. We are starting to get a regular group of kids in the library again and the summer reading and programming as helped the numbers.
- Completed both LSTA and ARPA grant final reports
- With the recently completed sync with OCLC (World Catalog), we are receiving 2-3 times the number of ILL requests we used to.

6. Bills in the amount of \$18,509.76 were reviewed. A motion was made by LeAnn that the bills be approved. Stan seconded. Votes were as follows: LeAnn, yes; Eric, yes; Stan, yes; Kristin, yes. Motion carried.

7. **Old Business:** Board accreditation is due in 2023. Board members need to be working towards completing their hours for that.

8. New Business:

- The Unattended Children's Policy was reviewed and discussed. A motion was made by Eric to approve the change suggested by Debbie. Stan seconded. Votes were as follows: LeAnn, yes; Eric, yes; Stan, yes; Kristin, yes. Motion carried.

- The Student Access Policy was reviewed. There are two changes to the policy, one allowing any library staff to give additional materials to a student if needed for special projects. The overdue fines portion of the policy will be amended to say that there are no fines, but said students will still be responsible for lost books. A motion was made by Stan to approve the changes suggested by Debbie. Eric seconded. Votes were as follows: LeAnn, yes; Eric, yes; Stan, yes; Kristin, yes. Motion carried.

- Tenure for Eric and Warner expire this month. Eric has graciously accepted another four-year term. Warner was not in attendance to accept or decline another term. Discussion was had, and board president Kristin will reach out to Warner to see if he is interested in continuing to be on the board.

- Debbie is going to call Anything electric to look at our lighting fixtures to see if they could be updated with LED lighting, and if so, what the cost may be.

- Debbie would like to attend the ASRL conference in September. She can use the grant she obtained for the MPL conference. She would like to have her membership to ASRL paid so she may attend. A motion was made by LeAnn to approve the membership fees being paid for Debbie, and that she attends the ASRL conference in September Stan seconded. Votes were as follows: LeAnn, yes; Eric, yes; Stan, yes; Kristin, yes. Motion carried.

- There are no upcoming workshops.

- The annual evaluation for Debbie was discussed and completed.

9. There was no further business. The next regular meeting will be held August 3, 2022.

10. Meeting adjourned.

Respectfully submitted,

LeAnn Krause