

Minutes of the Fairbury Public Library Board

Wednesday, February 7, 2024

7:00 pm

601 7th Street, Fairbury, NE 68352

1. The regular meeting of the Public Library Board of Trustees was called to order by president, Kristin Vaughn. Notice of this meeting was posted in advance in the Fairbury Journal News. The Open Meetings Act was posted in the room as required by law.

2. In addition to the president, Kristin Vaughn, members present were Eric Borch and, LeAnn Krause. Stan Smith and Warner Krumme was present by phone. Our director Debbie Aden was also present.

3. There were no comments from the public.

4. The January 3rd minutes were reviewed. A motion was made by Eric that the minutes be approved as written. Warner seconded. Votes were as follows: LeAnn, yes; Warner, yes; Stan, yes, Kristin, yes; and Eric, yes. Motion carried.

5. The Director's Report:

Building:

-Bitterly cold temperatures the beginning/middle of the month. No problems with building heaters on either side!

Technology:

-New color copier!

-Solid State hard drives in public computers that did not already have them

-Through e-rate, switching to Windstream fiber Internet on July 1

Library events and programming:

-Edgerton Explorit Center portable planetarium will be here on March 8th.

-NASA Ambassador at Bonham about the eclipse on March 25th.

-Pending program in April to introduce Citizen Science and the new kits available for check-out

Director activities and other happenings:

- Two snowstorms in one week and bitterly cold temperatures for almost two weeks this month. The library closed early Monday, 8th and the January 9th book discussion was canceled. The library was also closed Saturday 13th. As expected, given the weather challenges this month, attendance was down. However, circulation was up from December, and our electronic resource use was up, including Facebook and Website views.

-CASTL in Auburn was canceled due to the weather

-Inside the library, we had a very productive month:

-I completed Bibliostats and the annual report for the city

-Finalized e-rate service with Windstream for fiber service beginning July 1.

-Worked on Eclipse programs, setting up and promoting

-Debbie and Linda worked putting together and cataloging the Citizen Science kits.

-Linda and Trish finalized cataloging and check-out procedures for the Seed Library. Check-outs begin February 12th.

-Sarah worked with a graphic designer to create an official library logo

6. Bills in the amount of \$10,514.64 were reviewed. A motion was made by Warner that the bills be approved and paid as written. Stan seconded. Votes were as follows: LeAnn, yes; Stan, yes; Warner, yes; Kristin, yes; and Eric, yes. Motion carried.

7. Old Business: None.

8. New Business: Debbie prepared the Fairbury Public Library Annual Report For the past year. Stan made a motion to approve the Annual Report as written. There was no further discussion. Votes were as follows: LeAnn, yes; Stan, yes; Warner, yes; Kristin, yes; and Eric, yes. Motion carried.

The Library Loan Policy was reviewed. Debbie didn't have any changes she wanted to make on the policy. Stan felt that the deposit for the equipment wasn't enough considering the cost of replacement if it was damaged. There was discussion on raising the deposit, Debbie will change the dollar amount for the deposit to \$100.00 for the computer projector and laptop, up from \$50.00. The deposit for just the projector will be \$50, up from \$25. The folding screen and Wii Fit Board will still have a \$25.00 deposit. The overhead projector, slide viewer, Nook, and Kindle will be removed entirely from the Rental Agreement signed by borrowers. There will no longer be a nonrefundable \$5 projector bulb fee. A motion was made by Eric that the new deposit amounts be approved as written. Warner seconded. Votes were as follows: LeAnn, yes; Stan, yes; Warner, yes; Kristin, yes; and Eric, yes. Motion carried.

A proposal for the new Fairbury Public Library logo was looked by the board members. All agreed on the bottom one on the page, with the font sizes the same, and the owl perched on the books, instead of beside them. Debbie will take it back to Levi, and have him make the minor change. She would also like to have something in writing saying that Levi created it, the library adopted it, stating that the library owns it.

CASTL in Stromsburg on February 23rd.

9. There was no further business. The next regular meeting will be held March 6, 2024.

10. Meeting adjourned.

Respectfully submitted,

LeAnn Krause