Minutes of the Fairbury Public Library Board

Wednesday February 1, 2017

7:00 pm

601 7th Street, Fairbury, NE 68352

The regular meeting of the Public Library Board of Trustees was called to order by president, Kristin Vaughn. Members present were LeAnn Krause and Stan Smith, Patricia Tedrow and Warner Krumme. Our director Debbie Aden was also present.

Notice of this meeting was posted in advance in the Fairbury Journal News. The Open Meetings Act was posted in the room as required by law.

There were no comments from the public.

The January 4th minutes were reviewed by all. A motion was made by Stan that the minutes be approved as written. LeAnn seconded. A yes vote by all. Patricia abstained. Motion carried.

The Director's Report:

Debbie is waiting to install Linda's heating/air unit until she has someone to do it. A couple of neighboring IP addresses were blocked, helping our internet speed. Debbie is going to work with e-rate, and Spectrum to see what they can offer. Debbie spoke with Laura about angled parking on the west side, and said she would get back to her on it. She also spoke to her about the large signs in the basement, they would have to be placed on private property, and homeowners would need to be contacted. If they are not placed roadside, they will go on the auction. There are no programming events scheduled. Debbie attended the CASTL workshop in Tecumseh in January and learned about improvements in data collection for the Bibliostats report. Debbie is on the agenda for the February 8th City Council meeting, to present the Annual Report. Elaine Sewell has resigned, due to health reasons, and her position is being advertised. Hopefully to have someone hired by the end of February.

Bills for the month of January, in the amount of $16,983.13 were reviewed. Stan made a motion to approve the bills. Warner seconded. A yes vote by all. Motion carried.

Agenda Items:

1. Debbie presented the Annual Report to the board members. Comments were positive on the new format. She will be meeting with Carissa at the City Offices to correct some line item mistakes. She will also deliver a corrected Annual Report to her. Stan made a motion to approve the Annual Report. Warner seconded. A yes vote by all. Motion carried. The affidavit was signed by all board members.
2. An offer to convert our micro film to digital data came across Debbie's attention. This was from Newspaper Archives.com. She said we would send them our micro film and they would scan it, and send it back free of charge. They would also give us a copy on a hard drive. It would not be capable of being searched. There were mixed reviews on the service from other library personnel. LeAnn made a motion to not participate in the service. Stan seconded. A yes vote by all. Motion carried.

3. Debbie would like to have someone hired for Elaine's position by the 3rd week of February. Applications close on the 8th, with interviews to follow. Debbie and Linda will conduct the interviews together, gather the applicant's info and their opinions about each and email the info to board members for their review. Board members can then approve an applicant for hire. Colin also wanted to be informed of the potential candidates.
4. Board members were asked if they would like to attend City Council meetings on a regular basis, making our presence known. Members did not care to attend the meetings, unless there is something that directly affects the library, as we have a good relationship with the city currently.
5. Debbie would like to attend the CASTL meeting in Superior on 2/16. It covers administrative weeding. She would also like to attend a webinar in Seward on 2/24, but doubted that it would be possible for her to make it due to staffing issues.

There was no other business or discussion

Meeting was adjourned.

The next regular meeting of the board will be held March 1, 2017.

Respectfully submitted,

LeAnn Krause