

Minutes of the Fairbury Public Library Board
Wednesday December 7, 2022
7:00 pm
601 7th Street, Fairbury, NE 68352

1. The regular meeting of the Public Library Board of Trustees was called to order by President, Kristin Vaughn. Notice of this meeting was posted in advance in the Fairbury Journal News. The Open Meetings Act was posted in the room as required by law.

2. In addition to Kristin, LeAnn Krause, Stan Smith, Warner Krumme and Eric Borch were present in person. Our director Debbie Aden was also present.

3. There were no comments from the public.

4. The November 2nd minutes were reviewed. A motion was made by Eric that the minutes be approved as written. Stan seconded. Votes were as follows: Kristin, yes; Stan, yes; Eric, yes; Warner, yes and LeAnn, yes. Motion carried.

5. Director's Report:

Building:

-Still no estimate from Anything Electric for switching to LED lighting on the north side.

-Paul Schram removed the two pillars on the Children's side, which now allows wheelchair access. He has not been back, however, to do the finishing work. He has still not given us an estimate about installing insulation in the attic of the Carnegie.

-City replaced outside light on the west side of the building with an LED fixture

City Business:

-Still do not have new collective bargaining agreements.

-Finally received a copy of that budget for the library, with the numbers hand written in. Our operational numbers seem correct, but the Capital Special line has much less in it then I believe it should. I will need to wait until a new City Administrator is hired to ask about the discrepancy.

Library Events and Programming:

-The "Coffee, Cookies, and Christmas Crafts" program will be next Wednesday, December 14th.

-The "Jeffs Gone MAD" kids Christmas party Dec 3rd was a huge success with crafts, cookie decorating, goodie bags, and Santa Clause!

Director Activities:

-Connie Jurgena hired for the third part time position. She is doing well and it is nice to finally have a full, reliable staff!

-Jeorgia never did bring her key back.

-Basically, numbers are all down with the start of colder weather. We continue to struggle with getting anyone to come to Storytime.

-The Fairbury Library Foundation Board met on November 21. Everyone was in attendance except Eric Borch who was out of town. The Board paid the 2023 rural card renewals for Karen Fox and Janice Olberding. The email vote to use the Foundation's 501C3 status as a conduit between Black Hills Energy and the City for a Community Center Grant was entered into the record. An election of officers was held. It was voted to keep the current slate of officers as follows: President--Sharon Krueger, Vice-President--Liz Hoeting, Treasurer--Jenean Grenvik, and Secretary--Cindy Weichel.

6. Bills in the amount of \$19,660.91 reviewed. A motion was made by LeAnn that the bills be approved. Warner seconded. Votes were as follows: LeAnn, yes; Eric, yes; Stan, yes; Kristin, yes, and Warner, yes. Motion carried.

7. Old Business: Board members are still working on accreditation due April of 2023.

8. New Business:

* The Circulation of Materials Policy was reviewed. A sentence was added that states that you must have a valid library card in order to request a book through an Inter Library Loan. A motion was made by LeAnn to accept the new sentence in the policy. Stan seconded. Votes were as follows: Kristin, yes; Stan, yes; Eric, yes; Warner, yes and LeAnn, yes. Motion carried.

* The Advocacy Policy was reviewed. There were no changes made. A motion was made by Stan to accept the new sentence in the policy. Eric seconded. Votes were as follows: Kristin, yes; Stan, yes; Eric, yes; Warner, yes and LeAnn, yes. Motion carried.

* We reviewed the Patron Privacy Policy. There were no changes made. A motion was made by Warner to accept the new sentence in the policy. Eric seconded. Votes were as follows: Kristin, yes; Stan, yes; Eric, yes; Warner, yes and LeAnn, yes. Motion carried.

* The Fairbury Public Library Registration Policy was reviewed by the board. Debbie added a sentence defining in black and white what the fee would be for a library card based upon what county you live in. A motion was made by Eric to accept the new sentence in the policy. Warner seconded. Votes were as follows: Kristin, yes; Stan, yes; Eric, yes; Warner, yes and LeAnn, yes. Motion carried.

* The city of Fairbury is currently working on their Capital Improvement Plan. Laura asked Debbie to submit a wish list of sorts. Items on the list include, having the furnace/AC unit above the adult side relocated, making the basement ADA compliant, remodeling the basement, adding a meeting room and making the library one space, and insulating the attic space on the Carnegie side. If any of the board members have anything to add, it needs to be given to Debbie by December 12, 2022. It is due back to Laura on December 20, 2023.

* There are no upcoming workshops this month.

9. There was no further business. The next regular meeting will be held January 4, 2023.

10. Meeting adjourned.

Respectfully submitted,

LeAnn Krause