

Minutes of the Fairbury Public Library Board
Wednesday December 6, 2017
7:00 pm
601 7th Street, Fairbury, NE 68352

The regular meeting of the Public Library Board of Trustees was called to order by president, Kristin Vaughn. Members present were Warner Krumme and Patricia Tedrow. LeAnn Krause and Stan Smith were absent. Our director Debbie Aden was also present.

Notice of this meeting was posted in advance in the Fairbury Journal News. The Open Meetings Act was posted in the room as required by law.

Comments from the public: Mary Ann Partin from Steele City joined the meeting this evening. She is a lifelong library supporter and wanted to give her support and express an interest in becoming more involved in library activities. She was invited to the next Library Foundation Board meeting in February.

The November minutes were reviewed by all. A motion was made by Patricia that the minutes be approved as written. Kristin seconded. Warner abstained as he was absent from the last meeting. LeAnn voiced approval outside the meeting, giving a quorum for the motion to pass.

The Director's Report:

- Talked to Chappell Roofing regarding the gutter. Short term to seal and repair leaking gutter will cost about \$300. Should be done by the end of the year. Long term he recommends covering all the gutters with a Fibertite lining that has a 30 year life for a cost of 5-10K.
- City replaced bulbs, ballasts, and cleaned out light fixtures on children's side
- Got permission from Collin to contact local auction vendors to set up an auction for just library items
- No programming scheduled in immediate future. Looking into some kind of Humanities program this winter and trying a book sale again during National Library Week in April
- Debbie attended CASTL in Friend. Main topic was genealogy resources.
- Foundation meeting on November 20. Began a conversation about actively looking at grants and finding out what it will take to make the basement ADA compliant and remodel it to make it usable again.
- Gary Z. has made the library the beneficiary of any royalties from his genealogical materials he is selling through the State Historical Society
- Cameras have been ordered. Wayne Weichel will (reluctantly) install them after the first of the year.
- Have contacted two people to get estimates for painting the trim on the Carnegie but have not heard back from either
- The scrapbooks from the basement have been moved to the museum.
- Linda has received an overwhelming response from her request for after school/holiday snacks for the kids. She is trying to work something out for us to be able to somehow provide food/snacks through the summer free lunch program as so many kids at the library need it but are unable to get up to Jefferson.

Bills in the amount of \$18,978.18 were reviewed. A motion was made by Warner that the bills be approved and paid as written. Patricia seconded. Motion carried.

Agenda Items:

1. Review Open Meetings Act Policy : Policy was reviewed and no changes were made
2. Misc. Policy Changes:
 - Behavior Policy #11: Due to the library now making snacks available to kids after school and on holidays, but still wanting to avoid anyone bringing in food, it was proposed to add the phrase “unless provided by library staff” after “No food allowed in the library.”
 - Addition to Behavior Policy: “No animals, other than service animals as defined by federal and state law, or animals used in library programs, shall be allowed in the library building.”
 - Circulation Policy: Since material check-ins are backdated to the previous open day, it was proposed to eliminate the grace period.

After discussing all proposals, Warner made a motion to accept changes as written. Patricia seconded. Motion passed.

3. 50% off fines promotion: Debbie proposed a “50% off fines” promotion for the week between Christmas and New Year (Start the new year off right). Patrons would receive 50% off their overdue fines if they paid the remaining half in full.
4. December CASTL is in Ashland on the 7th where “makerspaces” is the topic

There was no further business or discussion.

Meeting was adjourned. The next regular meeting of the Board of Trustees will be on January 3, 2018.

Respectfully submitted,

Debbie Aden