Minutes of the Fairbury Public Library Board

Wednesday August 3, 2022

7:00 pm

601 7th Street, Fairbury, NE 68352

1. The regular meeting of the Public Library Board of Trustees was called to order by President, Kristin Vaughn. Notice of this meeting was posted in advance in the Fairbury Journal News. The Open Meetings Act was posted in the room as required by law.

2. In addition to Kristin, LeAnn Krause, Stan Smith and Eric Borch were present in person. Warner Krumme was absent. The director Debbie Aden was also present.

3. There were no comments from the public.

4. The July 6th minutes were reviewed. A motion was made by Stan that the minutes be approved as written. Eric seconded. Votes were as follows: Kristin, yes; Stan, yes. Eric, yes and LeAnn, yes. Motion carried.

5. Director's Report
Building:
-Petersen's apparently was out and fixed the hole in the wall from the gas line. I didn't know they had fixed it until I watered the other day.
-Contacted Superior Water about repairing the leak in the sprinkler line exiting the building on west side
-Anything Electric out to look at lights and prepare an estimate to switch to LED lighting on the north side.
City Business:
-New City Administrator brought us donuts and introduced himself this week. He is a library supporter and has reached out to offer help in any way he can. And, apparently, since Mary Renn was the CA, there have been brief "Monday Meetings" with department heads…except the library. I now have a standing, weekly time, to touch base. We also have a meeting next week to look at next year's budget.
-Pending Board approval, Sarah Parker will start next Monday, 8th, replacing Mariel whose last day is May 6th
-Children's Librarian position-Met with Personnel Committee and received permission to advertise ASAP with the goal of new Librarian starting after Labor Day so there is some overlap with Linda.
Library Events and Programming:
-Summer reading follow up at the Beatrice CASTL
Director Activities:
-Since we do almost all of our cataloging through Apollo, I didn't think it was necessary to continue with our subscription to CatExpress from OCLC. However, when I cancelled it, we lost our ability to delete items from World Cat, defeating part of the purpose of syncing our data with OCLC. So ended up still renewing the subscription at the lowest level to keep access.
-Caleb Trimm has also given notice. He will be moving to Hastings to attend school in person at Central Community College. So, will be looking to hire a second part time employee.

-Door count dropped slightly from last month, but still strong. Circulation dropped back to a "pre-summer reading level." Mango sessions continue to climb with 74 sessions and an average learning time of 39 minutes per session.

6. Bills in the amount of $18,509.76 were reviewed. A motion was made by LeAnn that the bills be approved. Stan seconded. Votes were as follows: LeAnn, yes; Eric, yes; Stan, yes; Kristin, yes. Motion carried.

7. Old Business

-Board accreditation is due in 2023. The men of the board need to be working towards completing their hours for that.

-Anything Electric is putting together a bid for replacing the fluorescent lighting with LED's. They will get that bid to Debbie.

8. New Business

-Debbie has hired Sarah Parker to replace Mariel. She needed approval from the board. A motion was made by LeAnn that Sarah be approved as a new part time hire. Stan seconded. Votes were as follows: LeAnn, yes; Eric, yes; Stan, yes; Kristin, yes. Motion carried. Debbie may have a person in mind to replace Caleb, and everyone agreed that an email vote would suffice so that she/he may be hired.

-The attic space of the Carnegie building needs to be insulated. A few of the board members had an idea for someone to do it. Kristin will talk to Jed, LeAnn will talk to Kenny, Eric will talk to Eldon Hutchison, and Debbie will ask Paul Schramm. We will revisit this topic at the next meeting.

-Debbie requested that the outdoor trash cans be removed, as they are a magnet for public trash. A motion was made by LeAnn that Sarah be approved as a new part time hire. Stan seconded. Votes were as follows: LeAnn, yes; Eric, yes; Stan, yes; Kristin, yes. Motion carried

-There will be a CASTL meeting in August at Syracuse. Debbie will be attending the ARSL Conference in Chattanooga in September.

9. There was no further business. The next regular meeting will be held September 7, 2022.

10. Meeting adjourned.

Respectfully submitted,

LeAnn Krause