

Minutes of the Fairbury Public Library Board

Wednesday August 1, 2018

7:00 pm

601 7th Street, Fairbury, NE 68352

The regular meeting of the Public Library Board of Trustees was called to order by president, Kristin Vaughn. Members present were LeAnn Krause, Warner Krumme, Stan Smith, and Eric Borch. Our director Debbie Aden was also present.

Notice of this meeting was posted in advance in the Fairbury Journal News. The Open Meetings Act was posted in the room as required by law.

There were no comments from the public.

The June 27th minutes were reviewed. A motion was made by Stan that the minutes be approved as written. Warner seconded. Votes were as follows: LeAnn, yes; Kristin, yes; Eric, yes; Warner, yes; and Stan, yes. Motion carried.

The Director's Report:

Building:

- Still waiting for Barber's to fix carpet on west side
- Blissful Touch will no longer be cleaning the library due to missed and inadequate cleaning. I have hired Keylin's cleaning Service (she also cleans the city offices)
- Margaret Junker from the Foundation is meeting with Thrasher construction to get an analysis of the structural integrity and water issues in the basement.
- Construction started on the west side parking

Technology:

- Cameras are functional

Library Events and Programming:

- Local author Dennis Jones book signing Friday, August 17th 1-3pm

Workshop Updates:

- July CASTL in Stromsburg discussed the "Open Meetings Act." We are basically doing everything we are required to do and more. The one thing we are not doing is a detailed roll call vote for anything voted on in the minutes. Additionally, minutes need to be publically available within 10 days, which only means they need to be available in the library within that time in case anyone wants to see them. The Board should still approve the previous minutes at the next meeting and then I can take that copy to the city as the city code states a copy must be filed "within a reasonable time." There is no mention in the city that the minutes need to be signed.

Director Activities:

- Theresa Leveque hired for the evening and weekend position.
- Code Club for Small & Rural Public Libraries Grant applied for
- Meetings and work continue on the Strategic Plan in preparation for this year's accreditation.
- The library made about \$700 from the auction.
- We have earned a free Kindle Fire from our Mid America Books purchases over the last year
- Have ordered cards to be used for the Student Access Program and begun entering data

Bills in the amount of \$14,789.60 were reviewed. A motion was made by Stan that the bills be approved and paid as written. LeAnn seconded. Votes were as follows: LeAnn, yes; Kristin, yes; Eric, yes; Warner, yes; and Stan, yes. Motion carried.

Agenda Items:

1. Debbie brought it to our attention that rarely do people keep DVD's or video games the full checkout period of two weeks. Discussion was held and reducing the checkout time may help more items to circulate, therefore raising circulation numbers. Stan made a motion to reduce checkout time on DVD's and video games to one week. Warner seconded. Votes were as follows: LeAnn, yes; Kristin, yes; Eric, yes; Warner, yes; and Stan, yes.
2. Debbie has CASTL coming up in Seward on August 16th. The morning session will focus on computer privacy both for the library computers as well as the library patrons. The afternoon session will be about collection development. Finding the best ways to add new books to our library for a very busy director.

There was no further discussion. Reminder of next regular board meeting on August 1, 2018.

Meeting was adjourned.

Respectfully submitted,

LeAnn Krause