

Minutes of the Fairbury Public Library Board

Wednesday April 3, 2019

7:00 pm

601 7th Street, Fairbury, NE 68352

The regular meeting of the Public Library Board of Trustees was called to order by president, Kristin Vaughn. Members present were LeAnn Krause, Stan Smith, and Warner Krumme, and Eric Borch. Our director Debbie Aden was also present.

Notice of this meeting was posted in advance in the Fairbury Journal News. The Open Meetings Act was posted in the room as required by law.

There were no comments from the public.

The March 6th minutes were reviewed. A motion was made by Eric that the minutes be approved as written. Stan seconded. Votes were as follows: LeAnn, yes; Warner, yes; Stan, yes; Kristin, abstained; and Eric, yes. Motion carried.

The Director's Report:

Building:

- Fred McGowen has removed the shelving and non-functional pipes from the Northwest (formally "yucky") room in the basement. Thrasher is scheduled to stabilize and repair the walls April 23-24.
- Sat 3/29 Theresa called me to tell me water was running down the wall under the window closest to the door on the west (adult) side. Two days during the previous week we had severe and driving rains. There is condensation between the window panes and looking from the outside the top of the windowsill is rusted so I think it is a window problem, not a roof or gutter problem. Fairbury Glass called to come take a look. He thinks it's just a broken seal on the window and the glass just needs replaced.

Technology:

- NCS was out to set up Linda's new printer and one new computer and update the others.

City Business:

- No movement on the hiring of a 3rd part time person. I thought it had been brought up at the last Personnel Committee meeting, but was not. I am unsure when the next meeting is and how soon I may be able to advertise.

Library Events and Programming:

- Kindle Fire contest ended. Winner was Margaret Junker.
- Book sale during National Library Week April 8-13.
- Makerspace Open House coming up on May 16th.
- Sign up for kid's summer reading begins April 15. Adults begin May 1.

Workshop Updates:

- Attended NLA Advocacy Day at the State Capital and had lunch with our State Representative
- Missed CASTL mtg.

Director Activities:

- Updated the computer inventory for the library
- Set up 3D printer. Working on makerspace procedures and 3D printer policy
- Newspapers from 2008-2018 have been digitized and searchable (in house). Mitch Zabokrtsky donated the money to complete the project.
- Weeding and preparation for the book sale during National Library Week.
- Signed e-rate contract with Spectrum. Service will begin July 1
- Thanks to LeAnn and Eric, the Library Board has 18.5 CE credits toward the next accreditation. It only needs 1.5 more by April 2020.

Bills in the amount of \$119,089.01 were reviewed. A motion was made by LeAnn that the bills be approved and paid as written. Warner seconded. Votes were as follows: LeAnn, yes; Warner, yes; Stan, yes; Kristin, yes; and Eric, yes. Motion carried.

Agenda Items:

1. A vote was held on the changes made to the Personnel Policy. . A motion was made by Stan that the Personnel Policy be approved as written. Warner seconded. Votes were as follows: LeAnn, yes; Warner, yes; Stan, yes; Kristin, yes; and Eric, yes. Motion carried.
2. Debbie would like to give away the old Kindle and Nook as no one uses them. She would like to draw from the 185 names of people who signed up for the Kindle Fire give away over the last 6 months. Stan made a motion to let Debbie give away the Kindle and Nook. Warner seconded. Votes were as follows: LeAnn, yes; Warner, yes; Stan, yes; Kristin, yes; and Eric, yes. Motion carried.
3. The Community Needs Response Plan was reviewed by all present.
4. Debbie will have an upcoming CASTL meeting in Hebron on April 25.

There was no further discussion. The next regular board meeting will be held on May 1, 2019.

Meeting was adjourned.

Respectfully submitted,

LeAnn Krause