

Minutes of the Fairbury Public Library Board

Wednesday April 4, 2018

7:00 pm

601 7th Street, Fairbury, NE 68352

The regular meeting of the Public Library Board of Trustees was called to order by president, Kristin Vaughn. Members present were LeAnn Krause, Patricia Tedrow, Stan Smith, and Warner Krumme. Our director Debbie Aden was also present.

Notice of this meeting was posted in advance in the Fairbury Journal News. The Open Meetings Act was posted in the room as required by law.

There were no comments from the public.

The March 7th minutes were reviewed. A motion was made by Stan that the minutes be approved as written. Patricia seconded. Motion carried.

The Director's Report:

- A blown fuse in the heating system (on adult size) caused the fan to stay off. Pollman's came out and replaced.
- Ongoing issues with a couple of monitors and bad cables. Stan is working on.
- March 13th was the Nebraska Landmark Buildings presentation by author Jeff Barnes. Only 10 people attended
- Next week for National Library Week (April 8-14) the library will have a book sale and will be offering 50% off fines when the remainder is paid in full.
- Sign up for kid's summer reading has begun. Adult sign up will begin May 1. Both programs run May-June
- Dr. Seuss movie at the Bonham Sunday, May 6
- Humanities music program Friday, June 1
- Debbie attended CASTL in Lincoln. The topic was disaster recovery of materials due to fire/flood/vandalism.
- The first meeting of the Strategic Plan Committee was held March 22
- Margaret Junker is working with Laura Bedlan for a CLG grant application that would give us money to work with an architect to work up drawings for a basement remodel. I have contacted three architects to give us an estimate what that might cost so we have a number for the grant.
- The library has added cake pans to its collection available for check out.
- Lauren has found another job and given notice. Her last day will be April 20, 2018

Bills in the amount of \$18,792.41 were reviewed. A motion was made by Stan that the bills be approved and paid as written. Warner seconded. Motion carried.

Agenda Items:

- 1. Student Access Cards-** Student access cards would be issued to students with their student packets at the beginning of the school year. The cards would grant them access to the digital resources available through the public library. The students would be responsible for their check

outs, not the schools. We would try a one year trial to get started, and continue after that if we see usage. Debbie will contact the school principals and see if they will work with us. We will need to obtain an email address for each student to be able to assign each an account number to be able to check out materials through our electronic resources. Stan made a motion to move forward this project, Warner seconded. A yes vote by all. Motion carried.

2. **Open Hours Survey-** Debbie discussed the need for doing an Open Hours Survey. She would like input from the public to see if the hours the library is currently open match the needs of the community. She mentioned using platforms such as Survey Monkey, Doodle Poll, or through fairbury.com. She also mentioned the possibility of sending out a quarter sheet questionnaire in the electric bills. Debbie mentioned the possibility of having better continuity in the hours by being open Monday through Thursday until 7 pm.
3. **Carpet on Outside Stairs-** The carpet on the adult side has become a tripping hazard. The winter weather was very hard on it. Kristen offered to give Debbie some traction tape that could be cut to size for the steps. Debbie thought that would be ideal. Debbie will call Barber's to have them remove the old carpet from the adult side steps and finish off the edge along the top step where it will be left. The carpet on the top step will help catch debris and keep it from being tracked into the building.
4. **Wrought Iron Fence-** The removal of the wrought iron fence was discussed. Opinions differed as far as its removal. The decision will be tabled for another month. Debbie asked the board members to be prepared to give a yes or no answer at the next board meeting. Debbie is also going to speak to Colin about the fence.
5. **Upcoming Training/Workshops-** CASTL next month is in Milford on the 13th. Debbie is also attending the PLST (Public Library Section of NLA) meeting in Seward on April 16.

There was no further business or discussion.

Meeting was adjourned.

The next regular meeting of the Board of Trustees will be on April 4, 2018.

Respectfully submitted,

LeAnn Krause