

Fairbury Public Library Registration Policy

Upon application, patrons residing within the Fairbury city limits may be issued a borrower's card at no cost. A picture I.D. and proof of address is required. If the picture I.D. does not have the borrower's current address, an additional proof of residency, such as a piece of mail, rental agreement, or utility bill, will be required. A reference person's name and phone number and/or a second phone number where the patron can be reached, is requested, but not required. Library cards will be mailed to patrons after processing. Upon application, patrons will receive limited check out privileges until they receive their card in the mail and return to the library, at which time they will receive full borrowing privileges. Please refer to the *Fairbury Public Library Circulation of Materials Policy* for borrowing privilege details.

Patrons residing outside the Fairbury city limits must pay a \$15.00/year fee to use the Library. A picture I.D. and proof of address will also still be required. Families desiring to check out more than the 15 items allowed by this card may purchase up to three additional cards for family members for \$5.00 each. Because rural card holders are required to pay for their service, they will receive their cards and immediate full borrowing privileges upon application.

Cardholder's children age 3 and above may have their own card with the permission of their parents or legal guardian. Parental signature is required for persons under age 16.

Any person who for business or personal reasons will be temporarily residing in Fairbury may be issued a short term library card. Upon application, they will be asked for a \$10 deposit. They will also be asked to give 2 different telephone numbers on the application. There will be a checkout limit of 5 items at any one time. Cards will expire upon termination of temporary residence or one year's time and the \$10.00 deposit will be returned to applicant if temporary residence was less than 11 months. Consecutive temporary residence cards will not be issued.

Local organizations and small community libraries in surrounding areas may obtain a library card for their facility free of charge. Identification is required upon application.

Patrons from other libraries with current Nebraska stickers will be issued a Fairbury Public Library card with an expiration date matching the date on the sticker issued by their home library. No fee will be charged. Cards may be renewed annually by presenting an updated sticker from the issuing library.